

- New Admission (Affiliate Member) 新申請 (附屬會員) New Admission (Associate Member) 新申請 (副會員) Upgrade to Associate Member 升級至副會員 (Membership No. 會員編號: _____)

Part 1 – Personal Information 個人資料

Surname 姓氏 (英文) _____ Given Name 名字 (英文) _____ Name in Chinese 中文全名 _____

Salutation 稱謂 _____ Date of Birth (DD/MM/YY) 出生日期 _____ Contact No. 聯絡電話 _____

Mr Ms Miss Dr _____

Correspondence Address 通訊地址 _____ Personal Email 個人電郵 _____

Employment Information 工作資料

Name of Company 公司名稱 _____ Job Title 職銜 _____

Company Address 公司地址 _____

Office Email 公司電郵 _____ Direct Line No. 直線電話 _____

No. of Years Working in HR Sector 人力資源管理相關工作年資

0 – 7 8 – 14 15 – 20 > 20

Preference for Receiving HKIHRM Information 接收學會訊息的方法

Mailing 郵件 Personal Address 個人地址 Office Address 公司地址 Do not receive 不接收

Email 電郵 Personal Email 個人電郵 Office Email 公司電郵 Do not receive 不接收

SMS 簡訊 Receive 接收 Do not receive 不接收

Part 2 – Academic / Professional Qualification / Training Attained 獲頒學歷 / 專業資格 / 培訓 (For Applying Associate Membership 只限申請副會員填寫)

Please provide information in reverse chronological order. The copy of academic proofs is requested. 請按倒序提供資料，並提交有關證明文件副本。

Name of Institution / Professional Body 機構 / 專業團體名稱	Qualification / Designation (e.g. Bachelor of HRM / Associate Member) 獲頒學歷 / 專業資格	Major (e.g. HRM) 主修	Place / Country (e.g. HK, UK) 地方 / 國家	Date of Award (Month / Year) 頒發日期

Part 3 – Company Information 公司業務資料

Business Sector (one choice only) 行業 (只選一項)

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Admin / Support Service
行政 / 支援服務 | <input type="checkbox"/> Arts / Entertainment / Recreation
藝術 / 娛樂 / 康樂活動 | <input type="checkbox"/> Construction / Real Estate
建造 / 房地產 | <input type="checkbox"/> Diversified / Conglomerate
多元化的業務 |
| <input type="checkbox"/> Education
教育 | <input type="checkbox"/> Electricity / Water / Gas
電力 / 水務 / 煤氣 | <input type="checkbox"/> Finance / Insurance / Banks
金融 / 保險 / 銀行 | <input type="checkbox"/> Food & Beverages / Hotels
飲食 / 酒店 |
| <input type="checkbox"/> Government / Statutory
政府 / 法定機構 | <input type="checkbox"/> HR Related Consultancy
人力資源諮詢 | <input type="checkbox"/> Human Health
人類保健 | <input type="checkbox"/> Import / Export / Trade
進出口貿易 |
| <input type="checkbox"/> IT / Communication / Media
資訊科技 / 通訊 / 傳媒 | <input type="checkbox"/> Manufacturing
製造 | <input type="checkbox"/> Membership / Religious / Political
會員 / 宗教 / 政治團體 | <input type="checkbox"/> Others
其他 |
| <input type="checkbox"/> Professional / Scientific / Marketing
專業 / 科學 / 市場營銷 | <input type="checkbox"/> Repair / Personal Services
維修 / 個人服務 | <input type="checkbox"/> Retail / Wholesale
零售 / 批發 | <input type="checkbox"/> Retired
退休 |
| <input type="checkbox"/> Social / Community
社會 / 社區服務 | <input type="checkbox"/> Student
學生 | <input type="checkbox"/> Transportation / Storage
交通 / 倉存 | <input type="checkbox"/> Unemployed
待業 |

Company Shareholding / Ownership (one choice only) 公司股權 / 產權 (只選一項)

- Government / Public Bodies / NGO 政府 / 公共機構 / 非政府組織 HK Listed Company 香港上市公司 Outside HK Listed Company 海外上市公司 Private Company 私人公司 Others 其他

Company Size (No. of Staff) 公司規模 (員工人數) Hong Kong 香港 _____ China 中國 _____ Other Region(s) 其他地區 _____

HR Department Size (No. of Staff) 人力資源部門規模 (員工人數) 1 – 5 6 – 10 11 – 15 16 – 20 21 – 30 > 30

Part 4 – Member-Get-Member Programme 會員推薦計劃

Referred By 介紹人 _____ Membership No. 會員編號 _____

Part 5 – Channel to Know About the Institute 認識本學會之途徑

- HKIHRM's Event 學會活動 Internet 互聯網 Media 媒體報導 Referral by Friends / Colleagues 朋友/同事介紹 Others 其他

Part 6 – Acknowledgement and Declaration 確認及聲明

1. I, (the undersigned) hereby apply for membership of the Hong Kong Institute of Human Resource Management and agree to abide by the rules and regulations of the Institute.
本人 (以下簽署人) 特此申請成為香港人力資源管理學會的會員，並同意遵守學會所訂立的規則。
2. I declare to the best of my knowledge that the information given in this application form is true and correct and all the supporting documents are true copies of the originals.
I understand that false declaration will render me liable to disqualification or termination of membership by the Institute.
本人謹此聲明本申請表中所提供的資料全部真實及正確，所有提供的證明文件，為未經任何修改的副本。本人明白學會如發現本人提供任何虛假資料，可隨時取消或終止本人的會員資格。
3. Applicants' personal data is collected and kept for processing the application for membership and related administration purposes. The data provided will be handled in accordance with the provisions of the Personal Data (Privacy) Ordinance of the HKSAR.
本會收集及保存個人資料將作為跟進及處理會籍申請及相關之行政的用途。所有提供的個人資料，學會將按照香港特別行政區《個人資料 (私隱) 條例》的規定處理。
4. The personal data provided in this form will be used by the Institute for direct marketing activities and notification, including but not limited to the promotion (e.g. special offers and discounts) for HKIHRM events, activities, training programmes, awards, survey and other services that it may deploy.
此表格所提供之個人資料將供本會進行直接營銷活動及通訊之用，包括但不限於學會的活動、講座、培訓、獎項、調查和其他服務的推廣 (包括特別優惠和折扣)。
 If you do not wish to receive such information as stated, please indicate your objection by ticking the box. 如不欲接收此聲明中的本會資訊，請於空格內填上✓號。

I have read, understood and agreed to all details of the above declaration.
本人已細閱並同意上述聲明之全部資料。

Signature of the Applicant 申請人簽署 _____ Date 日期 _____

Part 7 - Submit Your Application 遞交申請表格

Membership Fee 會員會費

Membership Fee 會員會費		Not Applicable	Not Applicable	Not Applicable
		Affiliate Member (New Admission) 附屬會員 (新申請)	Associate Member (New Admission) 副會員 (新申請)	Associate Member (Upgrading from Existing Student Member) 副會員 (由學生會員升級)
Application and Entrance Fee 申請及入會費用		HK\$830	HK\$710	Waived
Membership Fee* 會員年費*	1 Year Subscription 一年會籍	HK\$830	HK\$710	HK\$510

Membership is valid until 31 March 2025. 會籍有效期至 2025年3月31日。

*Payment Methods 付款方式 (Please send the payment record to membership@hkihrm.org. 請將付款記錄發送至我們的郵箱。)

- E-banking:** Search 'Hong Kong Institute of Human Resource Management Ltd' under 'Professional Institution', choose bill type '01', enter 'e-Bill Account No'.
網上理財：選擇「專業團體」>「香港人力資源管理學會有限公司」>「01 會籍」，輸入「賬單戶口號碼」。
- Bank Transfer (ATM / Counter Service):** 銀行轉賬 (櫃員機 / 櫃位服務) :
- Beneficiary Name 收款人姓名: Hong Kong Institute of Human Resource Management Ltd (A/C No. 收款人戶口號碼: 004-511-290330-001)
- Bank Name 銀行名稱: The Hong Kong and Shanghai Banking Corporation Ltd (SWIFT Code 銀行代碼: HSBCHKHKKH)
- FPS:** Identifier "161151394" or phone number "55702553".
轉數快：轉數快識別碼「161151394」或電話號碼「55702553」。
- PPS:** HKIHRM merchant code: 9798. Please enter the 'e-Bill Account No'.
繳費靈：商戶編號為 9798，請輸入「賬單戶口號碼」。
- Alipay / Octopus:** Scan the corresponding QR code below by using the relevant App.
支付寶 / 八達通：用相關應用程式掃描以下二維碼。

Alipay QR Code
支付寶二維碼



Octopus QR Code
八達通二維碼



- Cheque:** A crossed cheque payable to "Hong Kong Institute of Human Resource Management Ltd" (in full, NOT "HKIHRM").
Post-dated cheques and foreign cheques will not be accepted. Please write down your membership no. and contact no. on the back of the cheque.
支票：劃線支票抬頭為「香港人力資源管理學會有限公司」(全名，不是「HKIHRM」)。期票和外國支票恕不接受。請在支票背面寫下您的會員編號和聯繫電話。
- Credit Card:** If you wish to use a credit card to settle the payment, please contact us by phone or email. An email together with the payment link will then be sent to you from 'The Global Payment Platform' (third-party service provider). To make the payment, simply click on the provided link in the email and enter your credit card information. For detailed instructions, please click to access 'User Guide'.
信用卡：如果您希望使用信用卡付款，請透過電話或電郵與我們聯絡。我們的合作商「The Global Payment Platform」(第三方服務提供者)將會向您發送一封帶有付款連結的電郵，您只需點擊電郵中提供的連結並輸入您的信用卡資訊即可付款。如需詳細說明，請點擊「[使用者指南](#)」。

Please send the completed form, copy of academic proofs and cheque / payment proof by post or email to the Institute.
請將此表格、學歷證明文件副本連同支票或以上付款方式收據郵寄或電郵至本會。

For Internal Use Only 僅供內部使用

Payment (Received Date) _____

Followed Up By _____

- Alipay / Octopus Bank Transfer Cash Cheque Credit Card
 E-banking FPS PPS

Remarks _____

Registration Process

- Account Activation Approval Payment Registration

Enquiry
查詢

Tel 電話: (852) 2837 3814

Email 電郵: membership@hkihrm.org
Website 網址: www.hkihrm.org

Address: Units 1810-15, 18/F, Millennium City 2, 378 Kwun Tong Road, Kwun Tong
地址: 觀塘觀塘道 378 號創紀之城 2 期 18 樓 1810-15 室