

# Workforce Planning & Budget Planning



26 February 2026 (Thursday)  
9:30am – 5:30pm  
CPD Hours: 7



Cantonese  
(with English materials)

**Register NOW**



In Hong Kong's competitive market, optimizing workforce allocation and budget management has become a core strategic competency for HR. This workshop is designed to equip HR professionals with the tools to align workforce planning with business strategy, build accurate and flexible budgets, and enhance organizational agility and competitiveness.

## Course Outline



### Strategic Workforce Planning

- Link business strategy to talent needs, forecast demand and supply, and identify critical roles and skill gaps



### Practical Manpower Budgeting

- Build a comprehensive budget from scratch covering headcount, compensation, benefits, and contingencies



### Budget Management & Communication

- Handle variances, mid-year adjustments, and collaborate effectively with Finance and leadership



### Risk Mitigation & Compliance

- Stay aligned with Hong Kong labor laws, MPF obligations, and manage contractual workforce risks



### Mr Ross Hui

- Head of Remuneration and Planning for the West Kowloon Cultural District Authority
- Former VP, Head of Compensation and Benefits of Moody's
- Chartered ACCA Member
- MSc Data Science and Business Statistics, BBA HRM



#### Price

#### Early Bird offer

[Only if enrolment & payment are received by 19 January 2026]\*

Member

**HK\$3,000**

**HK\$2,500**

New Member

**HK\$4,245**

**HK\$3,745**



### HKIHRM

Units 1810-15, 18/F, Millennium City 2,  
378 Kwun Tong Road, Kwun Tong, Kowloon  
(3-minute walk from Ngau Tau Kok MTR station exit A)



Ms Carrie Yip (852) 2837 3890 | [learning@hkihrm.org](mailto:learning@hkihrm.org)